

**HASBROUCK HEIGHTS PUBLIC SCHOOLS**  
**379 Boulevard**  
**Hasbrouck Heights, New Jersey 07604**

Matthew Helfant, Psy.D.  
Superintendent of Schools

Tel: (201) 393-8146  
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**KEYS Summer Child Care Program**

March 2019

Dear Parents:

This summer the Hasbrouck Heights School District will once again sponsor a KEYS Summer Child Care Program. Students who are permanent residents of Hasbrouck Heights and are currently enrolled in kindergarten through fifth grade in the district, private or parochial elementary schools are eligible to attend. Children entering kindergarten at these schools in September 2019 will also be accepted into the program. The KEYS Summer Program will begin on Monday, June 24, 2019 and run through Friday, August 9, 2019, rain or shine.

As in years past, certified teachers along with support staff will conduct the program from 7:30 a.m. until 6:00 p.m. at the Middle/High School. You may enroll your child(ren) for as few as 2 days or up to 5 days, either from 7:30 a.m. to 4:30 p.m. or to 6:00 p.m. Please refer to the attached Weekly Fee Schedule for exact costs. Please also note the fees that will be charged if your child is picked up late from the program.

When completing your child's registration form, please include an email address that is checked on a daily basis, as this is how I will communicate with you throughout the summer.

The KEYS Summer Program includes water splash days, arts & crafts, sports, story time, special snack days, etc. We will be utilizing our district bus every afternoon, based on bus availability and weather, to travel down to the playground area at the Athletic Field for water splash and playground play. A number of field trips are also planned; please see the schedule for dates, locations and fees. Children should bring their lunch daily. The program will provide a morning and afternoon snack. A schedule of daily events is attached.

Some of the trips planned for this summer include: Bow Tie Warner Movie Theatre, Bowling, Jump On In, Monster Golf, iPlay America (includes pizza lunch), and Turtle Back Zoo.

Information regarding registration procedures and dates, weekly fees, and trip prices is attached. If your child will not be attending a scheduled trip, he/she may not attend KEYS that day as all staff will be attending all trips. **Please return your registration forms with 50% payment by May 10, 2019, as final payment is due June 7, 2019. Please choose your weeks/days carefully as there will be no adding of days, switching of days, credits or refunds after registration forms are received. If your child does not attend on a scheduled day, there will be no refunds or credits for unused days. While you may enroll up to the date for final payment, some trips may be closed after the May 10<sup>th</sup> date. No Summer KEYS enrollments will be accepted after the due date for final payment which is June 7, 2019.** There will be no exceptions to any registration procedures listed above.

Sincerely,  
Joan Catapane, Keys Program Coordinator  
(201) 393-8146

**2019 KEYS SUMMER PROGRAM REGISTRATION FORM (4 PAGES)**  
**(Please complete one form per child – BLACK INK ONLY)**

Child's Name: \_\_\_\_\_ Gender: \_\_\_\_\_

Street Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work or Cell Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Work or Cell Phone: \_\_\_\_\_

Child Lives With: \_\_\_\_\_ Email Address: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Pick Up Authorization**

Name(s) and phone numbers of those authorized to pick up my child from the KEYS Program:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Medical Information**

1. Does he/she have a medical problem or chronic disease? If yes, please state problem:

\_\_\_\_\_

\_\_\_\_\_

2. Is he/she on medication? If yes, please list medication:

\_\_\_\_\_

\_\_\_\_\_

3. Are there any restrictions (physical, etc.)? If yes, please list restrictions:

\_\_\_\_\_

\_\_\_\_\_

4. Does your child have any allergies to food or medication? If yes, what:

\_\_\_\_\_

\_\_\_\_\_

5. Is there any other information about your child which should be known?

\_\_\_\_\_

\_\_\_\_\_

## KEYS Summer Schedule

Child's Name: \_\_\_\_\_

Age: \_\_\_\_\_

### FEE SCHEDULE

	<u>Morning to 6:00 pm</u>		<u>Morning to 4:30 pm</u>	
	1 <sup>st</sup> Child	Additional Children	1 <sup>st</sup> Child	Additional Children
5 days per week	\$190	\$140	\$170	\$120
4 days per week	\$160	\$120	\$145	\$105
3 days per week	\$130	\$100	\$120	\$ 90
2 days per week	\$100	\$ 80	\$ 95	\$ 75

### Late Fees:

6 - 15 minutes = \$30.00

16 - 30 minutes = \$60.00

31 - 45 minutes = \$90.00

Please note that the above late pick-up fees will be charged on a daily basis. Repeated lateness in picking up your child may result in your child being excluded from the KEYS Summer program.

### Part 1 – STUDENT’S SCHEDULE AND WEEKLY FEES

1. Circle below the dates your child will attend the program for each week.
2. Dates in **bold** are field trips listed on the next page. If your child is not going on the trip, he/she may not attend the program that day.
3. Enter the total number of days circled for each week in the “TOTAL DAYS” column.
4. Find the weekly cost for the number of days circled from the FEE SCHEDULE above. Enter under WEEKLY FEE.
5. Add all the weekly fees and enter the total below.

		Monday	Tuesday	Wednesday	Thursday	Friday	Total Days	Weekly Fee
Week 1	6/24-6/29	24	25	26	27	<b>28</b>		\$
Week 2	7/1-7/5	1	2	<b>3</b>	<b>4</b> No KEYS Program	<b>No KEYS Program</b>		\$
Week 3	7/8-7/12	8	9	10	<b>11</b>	12		\$
Week 4	7/15-7/19	15	16	17	18	<b>19</b>		\$
Week 5	7/22-7/26	22	<b>23</b>	24	25	26		\$
Week 6	7/29-8/2	29	30	<b>31</b>	1	2		\$
Week 7	8/5-8/9	5	6	7	8	<b>9</b>		\$

TOTAL FOR ALL WEEKS

\$ \_\_\_\_\_

**Part 2 – Field Trip Fees and Parental Permission**

1. If your child is going on the field trip, enter “Yes” in the “Approval” column and enter the cost in the “FEE” column.
2. Add all the field trip fees and enter the total below.
3. If any trips are marked “Yes”, one parent or guardian must sign the “Permission Statement” below.

Date	Activity	Location	Cost	Approval	Fee
6/28	Bow Tie Warner Cinema	Ridgewood, NJ	\$12		\$
7/3	Monster Golf	Paramus, NJ	\$11		\$
7/11	Bowler City	Hackensack, NJ	\$8		\$
7/19	Turtle Back Zoo	West Orange, NJ	\$10		\$
7/23	iPlay America (includes lunch)	Freehold, NJ	\$26		\$
7/31	Jump On In	Hasbrouck Hgts, NJ	\$8		\$
8/9	Bow Tie Warner Cinema	Ridgewood, NJ	\$12		\$

TOTAL FEES FOR ALL FIELD TRIPS                    \$ \_\_\_\_\_

Permission Statement: I hereby give approval for my child to participate in the field trip(s) indicated “YES” above.

Parent of Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Part 3 – Tee Shirt Order**

All children will receive one free tee shirt.  
Please circle the child’s shirt size.

CHILD                    SMALL                    MEDIUM                    LARGE

ADULT                    SMALL                    MEDIUM                    LARGE

**Part 4 – Program Fee and Payment Summary**

1. Enter from Part 1 on Page 2	TOTAL FEE FOR ALL WEEKS	\$ _____
2. Enter from Part 2 on Page 3	TOTAL FEE FOR ALL FIELD TRIPS	\$ _____
3. Add all fees above (lines 2 & 3)	TOTAL AMOUNT DUE	\$ _____

**Pay Schedule**

One half (50%) - TOTAL AMOUNT DUE (line #4 above) - **WITH REGISTRATION**      \$ \_\_\_\_\_

One half (50%) – FINAL PAYMENT – **DUE JUNE 7, 2019**      \$ \_\_\_\_\_

**No Summer KEYS enrollments will be accepted after the due date for final payment which is June 7, 2019.**

**Send or hand-deliver NO LATER THAN FRIDAY, MAY 10, 2019:**

1. Registration Form (4 pages)
2. Payment of 50%

**Children enrolled after this date may not be able to attend trips.**

**No Summer KEYS enrollments will be accepted after the due date for final payment which is June 7, 2019.**

**SEND TO:**

Hasbrouck Heights Board of Education  
Attn: KEYS Summer Program  
379 Boulevard  
Hasbrouck Heights, NJ 07604

## KEYS Summer Program Calendar of Events

### June, 2019

June 24 First day of Summer KEYS  
June 25 Ice Pop Day  
June 26 Bubble Day  
June 27 Lego Day  
**June 28 Movie Trip (movie TBD)**

### July, 2019

July 1 Make Your Own Ice Cream Sundae  
July 2 Red, White and Blue Day  
**July 3 Monster Golf Trip**  
**July 4 No KEYS Program – Fourth of July**  
July 5 **No KEYS Program**

July 8 Hula Hoop Challenge  
July 9 Wear Your Favorite Sports Team Jersey  
July 10 Pizza Lunch  
**July 11 Bowler City Trip**  
July 12 Olympic Day

July 15 Jump Rope Challenge  
July 16 Wear Your Favorite Super Hero Shirt  
July 17 Face Painting Day  
July 18 Make Your Own Ice Cream Sundae  
**July 19 Turtle Back Zoo Trip**

July 22 Carvel Day  
**July 23 iPlay America Trip (includes pizza lunch)**  
July 24 Crazy Hair Day  
July 25 America's Got Talent  
July 26 Basketball Free Throw Challenge Day

### July/August, 2019

July 29 Town Color Day  
July 30 Connect Four Challenge  
**July 31 Jump On In Trip**  
August 1 Magic Day – Magician will visit KEYS  
August 2 Bring Your Favorite Board Game

August 5 Freeze Dance  
August 6 Pizza Lunch  
August 7 Surprise Activity!!!  
August 8 Counselor Day – Dress like your favorite counselor  
**August 9 Movie Trip (movie TBD)**